

Activity Report

Date Range: April 16, 2006 to April 29, 2006

Summary by User	Total Activities	Call	Meeting	Personal Activity	To-do
Total	15	5	4	2	4
Allison Mikola	5	2	1	0	2
Chris Huffman	10	3	3	2	2

Activity Report

Date Range: April 16, 2006 to April 29, 2006

Allison Mikola

Total Activities	Call	Meeting	To-do
5	2	1	2

Time	Type	Company	Contact	Phone	Regarding & Details
Monday, April 17, 2006					
	Call	Searchlight Casting	Gracie Anderson	(480) 555-3764	Follow up on special basket order for company meeting
1:30:00PM	Call	Django Consulting	Michaela J. Zip		Talk about electronic catalog potential
Friday, April 21, 2006					
4:30:00PM	To-do	Arcadia Ave. Florist	Jackie Jorgensen	01742 876234	Send Follow-Up Letter
Sunday, April 23, 2006					
12:00:00PM	To-do	CH Gourmet Gifts	Chris Huffman	(212) 555-1758	Place want ad for new Sales Rep.
7:00:00PM	Meeting	Spaghettoni's	Mary Nara	(423) 555-2872	Dinner Meeting

Activity Report

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Chris Huffman

Total Activities	Call	Meeting	Personal Activity	To-do
10	3	3	2	2

Time	Type	Company	Contact	Phone	Regarding & Details
Thursday, April 20, 2006					
11:00:00AM	Call	Ace Pet Store	Colleen McCarthy	(541) 555-3648	Follow up on the Point of Purchase Display opportunity, Presentation stage
Friday, April 21, 2006					
10:00:00AM	Personal Activity	CH Gourmet Gifts	Chris Huffman	(212) 555-1758	Pickup show tickets!
12:00:00PM	Call	Black Forest Baking	Kristi Elmendorf	012-555-54	Confirm Shipment
Saturday, April 22, 2006					
11:00:00AM	To-do Meeting	American Dreams Tiny Town Productions	Hayleigh Frieda Ashley Allan	(972) 555-8442 (480) 555-2451	Send Contract Lunch Meeting
Tuesday, April 25, 2006					
9:00:00AM	To-do	CH Gourmet Gifts	Chris Huffman	(212) 555-1758	Purchase a Palm device - integrate with ACT!
7:00:00PM	Personal Activity	CH Gourmet Gifts	Chris Huffman	(212) 555-1758	Johnnie's Soccer Game Field #7
Wednesday, April 26, 2006					
4:00:00PM	Meeting	Mercury Production Management	Albert Barry	(303) 555-3278	Spend time reviewing the product
Thursday, April 27, 2006					
11:00:00AM	Call	Circle Photography	Jonathan Jenkins	(214) 555-2215	Follow up on the New Opportunity opportunity, Negotiation stage
Friday, April 28, 2006					
	Meeting	CH Gourmet Gifts	Chris Huffman	(212) 555-1758	Select content areas for upcoming eNewsletter edition